



CHARITABLE CONTRIBUTIONS REQUEST FORM

Chateau Ste. Michelle takes great pride in our charitable contributions program and emphasizes funding priorities for the following:

- Viticulture and Enological Education
- Culinary and Visual Arts
- Community Service
- Environment/Sustainability
- Diversity

To submit a request for a charitable contribution, please note the following:

- Organizations requesting a contribution need to be classified as a 501(c)3 by the Internal Revenue Service as eligible to receive a tax-deductible contribution.
- Requests must be made via email to: charitable.contributions@smwe.com **8 weeks** in advance of your event. Requests submitted with less notice or by standard mail may be denied without review.
- Upon approval after review from our Contributions Committee you will be notified via email.

Name of Organization: _____

Organization Address: _____

City: _____ State: _____ Zip: _____

Event Name and Description: _____

Event Date: _____ Donation Deadline: _____ Print Deadline: _____

Est. # of attendees: _____ **Organization Tax ID #:** _____

Event Website: _____ Amount raised previous year: _____

Request: _____

Beneficiary/Purpose: _____

Donor Recognition provided: _____

Event Contact: _____

Contact Email: _____ Contact Phone # : _____



CHARITABLE CONTRIBUTIONS REQUEST AND CERTIFICATION REQUIREMENTS FORM

On behalf of the organization requesting funding, I hereby certify that:

The information provided in our contribution request form is true to best of my knowledge. The organization requesting funding is a non-profit 501 (c) 3 tax-exempt charitable organization and does not advocate or support policies or practice activities that discriminate on the basis of an individual's race, religion, color, age, sex, disability, national origin, sexual orientation, marital status, citizenship status, protected veteran status or status in any group protected by state or local law.

Organization does not employ or deal with any entities or individuals known to support terrorism or to appear on any terrorist watch lists.

Signed by Authorized Representative, Executive Director, Board Chair or other officer. By entering your name and clicking "Submit" you agree the above text to be true to the best of your knowledge.